

JOB POSITION DESCRIPTION

Title: Farmers Market Crew Member

Reports to: Market Operations Director

Status & Pay: Part-time, non-exempt

Hourly rate: \$19.66 - 20.83/hour



ORGANIZATION SUMMARY

Portland Farmers Market (PFM) is a 501(c)(6) nonprofit trade association operating five vibrant farmers markets in Portland, Oregon. PFM markets feature only food and farm products, providing a direct connection to nearly 200 vendors with deep roots in Oregon and Washington. These vendors include farms, nurseries, bakeries, meat and seafood providers, cheese makers, and specialty food processors.

PFM has approximately 15 full- and part-time staff, including a Market Operations team composed of the Operations Director, two Market Managers and multiple Market Crew members.

POSITION SUMMARY

Market Crew members provide operational support at our farmers markets. They set up and tear down equipment, conduct PFM sales & services to shoppers and vendors at the market, and work collaboratively with fellow staff to ensure that our market runs smoothly. A successful Market Crew member approaches work with a positive, team-minded attitude and are able to perform tasks in outdoor environments with a consideration for timeliness.

OPEN SHIFTS & WORKING CONDITIONS

Candidates are welcome to apply for one or multiple market shifts listed below.

Please note, priority may be given to candidates interested in all three shifts OR those with experience living or working in the community served by the market(s) for which they are applying.

- Weekly:
 - **Wednesdays, 12:30 pm – 8:30 pm, June 3 – September 30**, at [Kenton Farmers Market](#), N McClellan & Denver, North Portland.
 - **Sundays, 8 am – 4 pm, June 7 – November 22**, at [Lents International Farmers Market](#), SE 92nd & Reedway, Southeast Portland.
- Fill-in, as needed:
 - **Saturdays, 6 am – 4 pm, June 6 – December 19**, at [PSU Farmers Market](#), SW Park & Montgomery, Downtown Portland.
 - **Sundays, 8 am – 4 pm, June 7 – November 22**, at [King Farmers Market](#), NE 7th & Wygant, Northeast Portland.

This position is a physical, public-facing, and outdoor job. It requires the ability to lift equipment weighing up to 50 pounds, step up and down out of a van, set up canopies, carry large boxes, work on your feet for extended periods, and walk over uneven terrain. PSU Farmers Market operates outdoors year-round, and working conditions may include rain, wind, hot and freezing temperatures.

POSITION DUTIES

Market Logistics & Safety

- Assist in ensuring that all necessary equipment and supplies are maintained according to policy and otherwise left in good working order.
- Assist in monitoring safety and accessibility concerns during the market's open hours.
- Assist with waste management and hot food vendor dish return.
- Communicate vendor attendance and market logistics to the market managers.
- Direct safe traffic of vehicles operating on and around the market site, as assigned.
- Report emergencies and safety concerns to the market managers.
- Follow directions to directly support the success, safety, and integrity of the market, as assigned.
- Follow and offer support for PFM's crisis response plan when necessary.
- Gain a working knowledge of PFM's policies and procedures at the market.

Sales and Service

- Conduct at-market sales and customer service related to token distribution, merchandise, and vendor payments.
- Assist with tracking and recording market tokens, merchandise inventory, and vendor payments.
- Maintain supportive relationships with vendors, be familiar with their products and practices, and promote their success.
- Provide shoppers with information about the payment methods accepted at the markets, including market tokens, SNAP & EBT and their matching programs, and vouchers.

Team Participation

- Work collaboratively to improve and expand efficiency of work.
- Contribute to the inclusivity of the markets and work environment by building positive relationships.
- Assist with marketing and promotion of the market, as assigned.

KNOWLEDGE, SKILLS AND ABILITIES

Studies have shown that women and people of color are less likely than others to apply for a position unless they feel they meet every qualification as described. We are committed to finding the best overall candidate and understand that candidate may not immediately identify with every qualification listed. If you are interested in applying, we encourage you to think broadly about your background and qualifications for this role.

Required Qualifications

- Respectful verbal communication skills.
- Ability to follow directions and ask questions when unclear.
- Detail-oriented approach to processing sales and other transactions.
- Ability to understand and communicate market rules.

- Commitment to PFM's equity philosophy and ability to implement diversity and inclusion practices.
- Ability to work on your feet outdoors for extended periods of time and walk on uneven terrain.
- Able to repetitively lift up to 50 lbs.
- Sense of humor and ability to go with the flow in fair and foul weather conditions.
- English language fluency.

Desired Qualifications *(Not Required)*

- Experience working directly with people from diverse racial, ethnic, and socioeconomic backgrounds.
- Experience with customer service.
- Passion for local food and farms.
- Valid driver license and willingness to learn to drive the market vehicles.
- Ability to speak a second language, in addition to English.

HOW TO APPLY

- Email a cover letter, resume or a statement of interest to apply@portlandfarmersmarket.org.
 - In the email subject line, include **MC2025** (for Market Crew) and **your last name**.
- Cover letters and statements of interest should include the following information:
 - Explain why you are a good fit for this position.
 - Provide examples of when you have helped others.
 - Share what you would enjoy most about being part of this work.
 - Indicate your availability, including which markets, days, and hours you can work.

We will begin reviewing applications on **Friday, May 15, 2026**, with work to begin on **Saturday, May 30, 2026**. Application will remain open until the position is filled.

WE WELCOME DIVERSITY

PFM believes that when our staff represents a diversity of perspectives and life experiences, we can be most responsive to the needs of our vendors and shoppers and better reflect the communities where our markets call home.

PFM is an equal opportunity employer. We welcome all qualified individuals in accordance with the law without regard to their race, color, creed, religion, age, gender, sexual orientation, marital status, military status, political opinion, sex, national origin, familial status, mental and physical disability, gender identity, source of income, disability or any other status protected by federal, state, or local law in all personnel actions including recruitment, evaluation, selection, promotion, compensation, training, and termination. We will provide reasonable accommodation unless it creates an undue hardship on the operation of our organization. Any applicant needing reasonable accommodation should notify us as soon as possible.